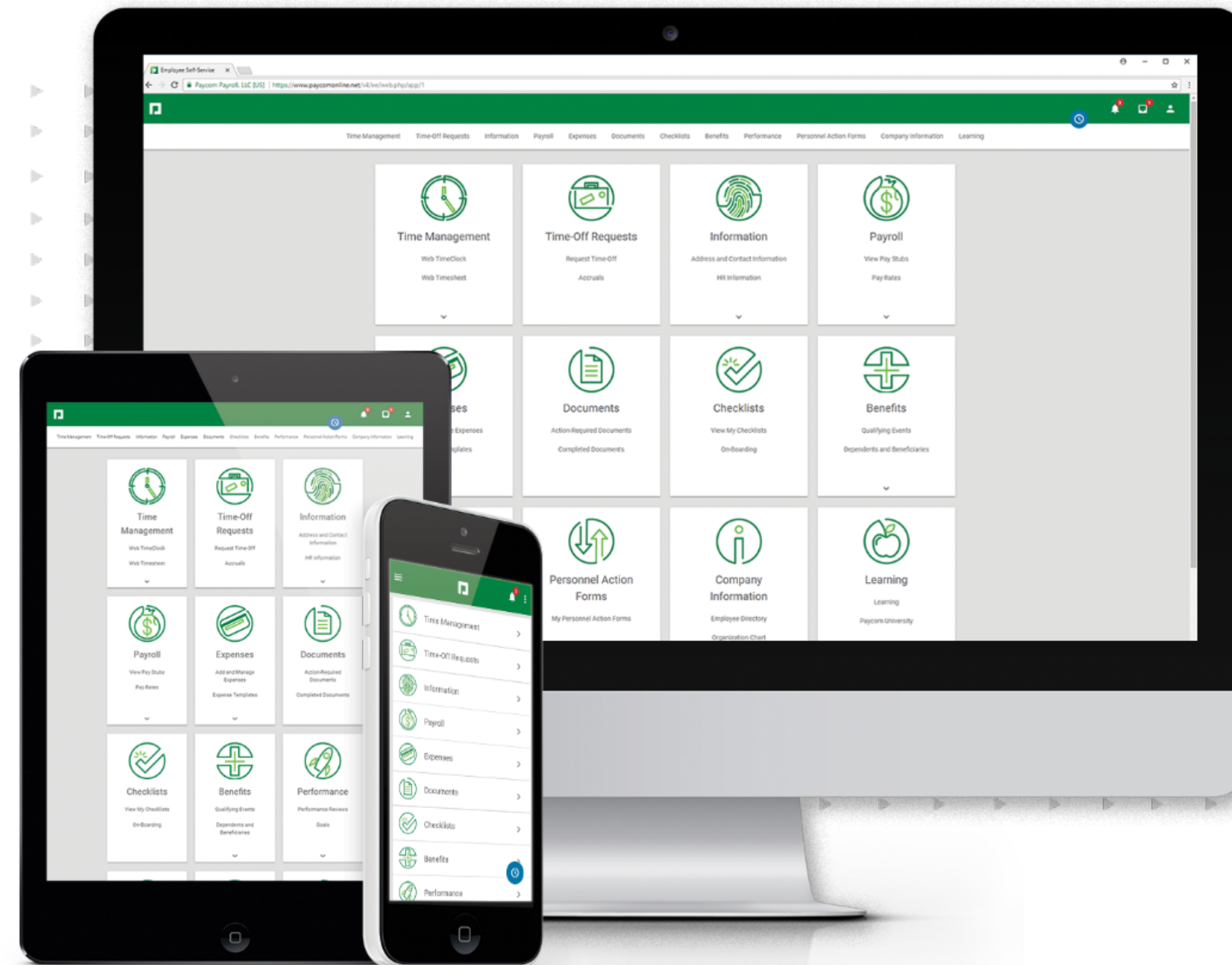


IT'S GO TIME

Paycom is coming to
NOAH!

EASILY ACCESS AND UPDATE *ALL* YOUR PAYROLL AND HR INFORMATION IN PAYCOM'S **EMPLOYEE SELF-SERVICE** (WITH *ONE* LOGIN).



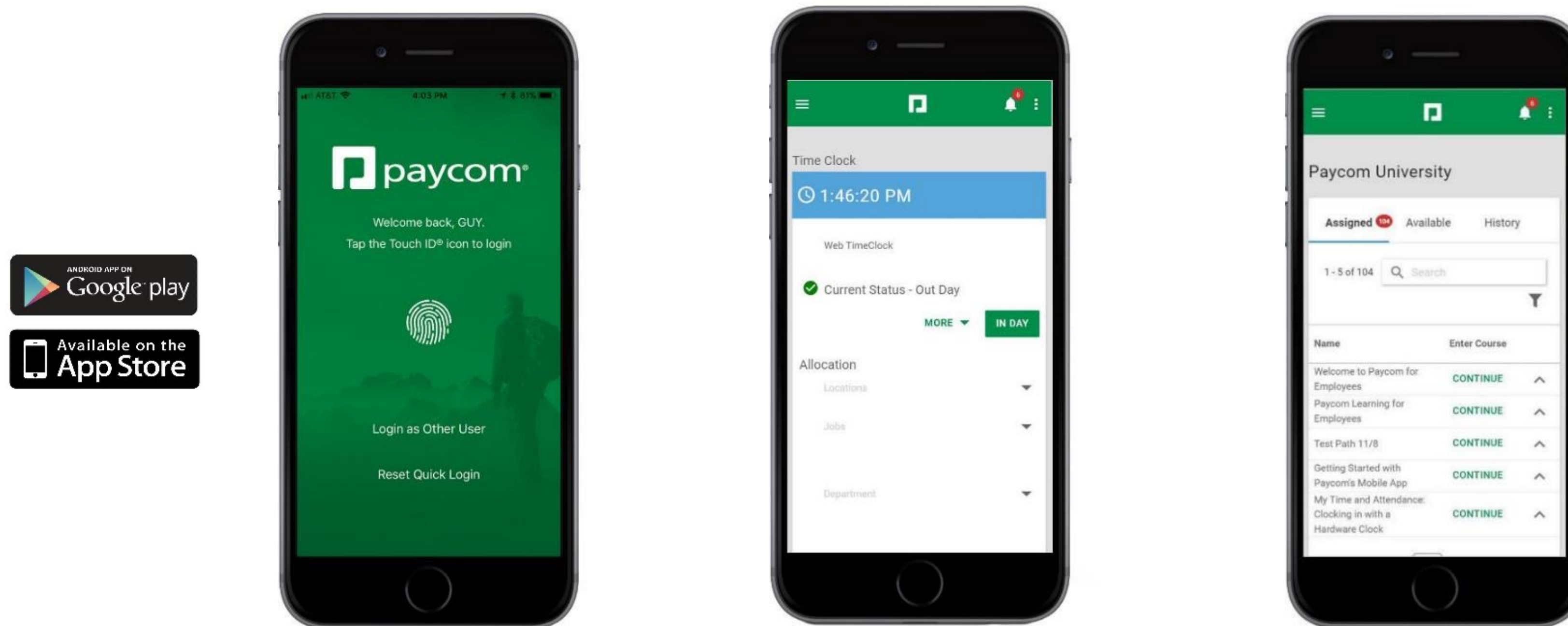
EMPLOYEE SELF-SERVICE GIVES YOU 24/7 ACCESS TO YOUR INFORMATION **ONLINE AND VIA MOBILE DEVICES.**



- ✓ View your pay rates, pay vouchers and W-2s
- ✓ Update your contact info, W-4 withholdings, deductions and expense submissions
- ✓ Clock in and out, approve your timesheet, manage your schedule and request time off
- ✓ Enroll in benefits and make plan changes for qualifying events
- ✓ View and sign important documents
- ✓ Take surveys and access on-demand training

DOWNLOAD THE **PAYCOM** APP

Employee Self-Service in Paycom's mobile app makes it easy to check or update your personal information on the go, with features including fingerprint and Face ID® login and notifications.



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© 2015 Google Inc. All rights reserved. Google and the Google Logo are registered trademarks of Google Inc.*

PAYROLL

Past and **current pay history** and **deductions** are accessible to you 24/7.

Pay Stubs

[Year-to-Date Totals](#) [Check Listings](#)

2018 ▼

All Payroll Profiles for 01/01/2018 - 12/31/2018

Earnings

Code	Description	Hours/Units	Amount
No Records Found			
	Gross	0.00	\$0.00

Employee Taxes

Code	Description	Amount
No Records Found		
	Total	\$0.00

Deductions

Code	Description	Amount
No Records Found		

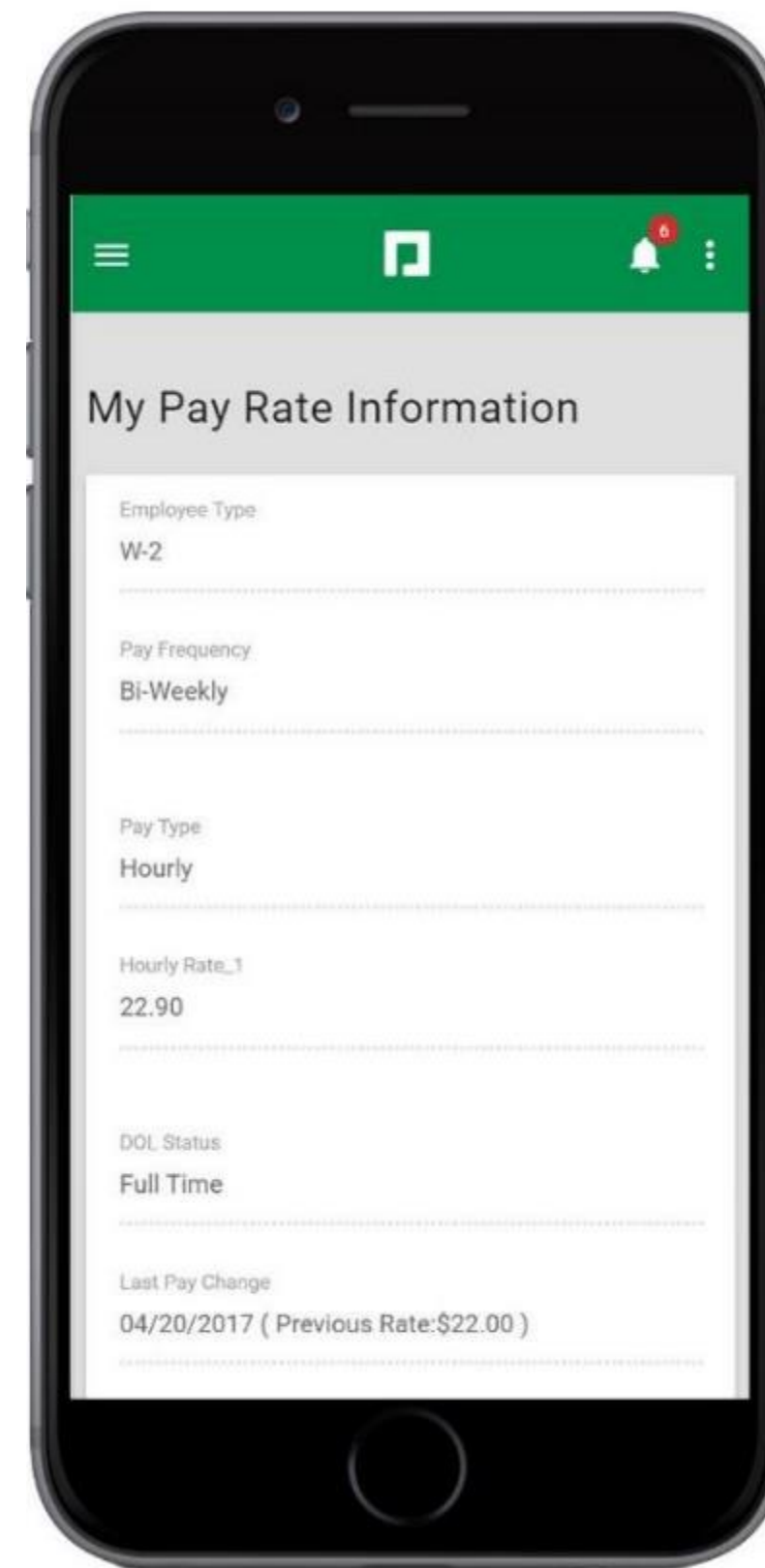
Net

Code	Description	Amount
No Records Found		

PAYROLL

Getting paid is quick and convenient with **direct deposit**.

Easily add and update information for your main bank account and any distributions.



PAYROLL

You even can download **W-2s** and other applicable **tax forms** at any time.

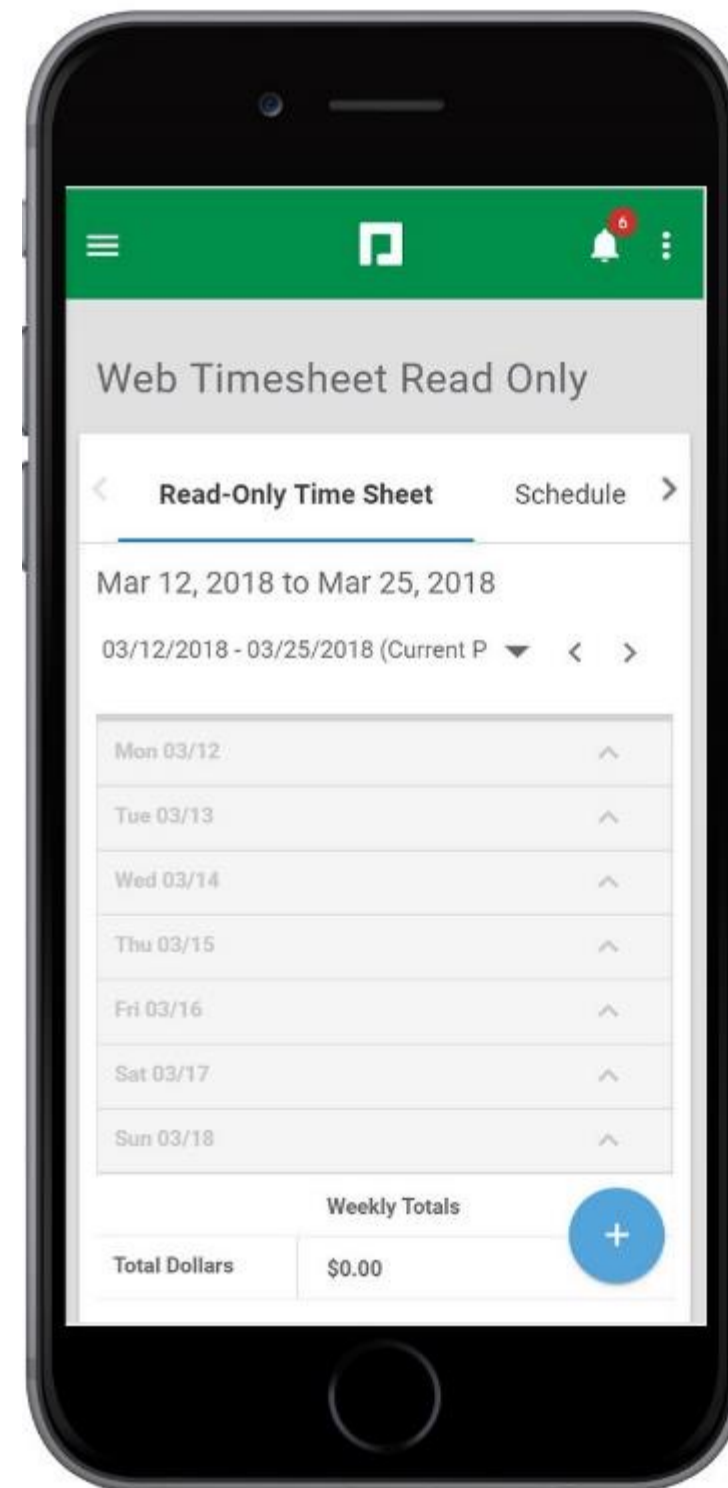
The screenshot shows a web interface for payroll management. At the top, there is a green navigation bar with the following menu items: Time Management, Time-Off Requests, Information, Payroll, Expenses, Documents, Checklists, Benefits, Performance, Personnel Action Forms, Company Information, and Learning. Below the navigation bar, the main content area is titled "Year-End Tax Forms".

Under the title, there is a search bar with "W2" and "1095" entered. To the right of the search bar is a magnifying glass icon. Below the search bar is a table with the following columns: Reporting Year (with a dropdown arrow), Employer FEIN, Employer Legal Name, Date Posted, View, and Corrected Form. The table currently displays "No Records Found".

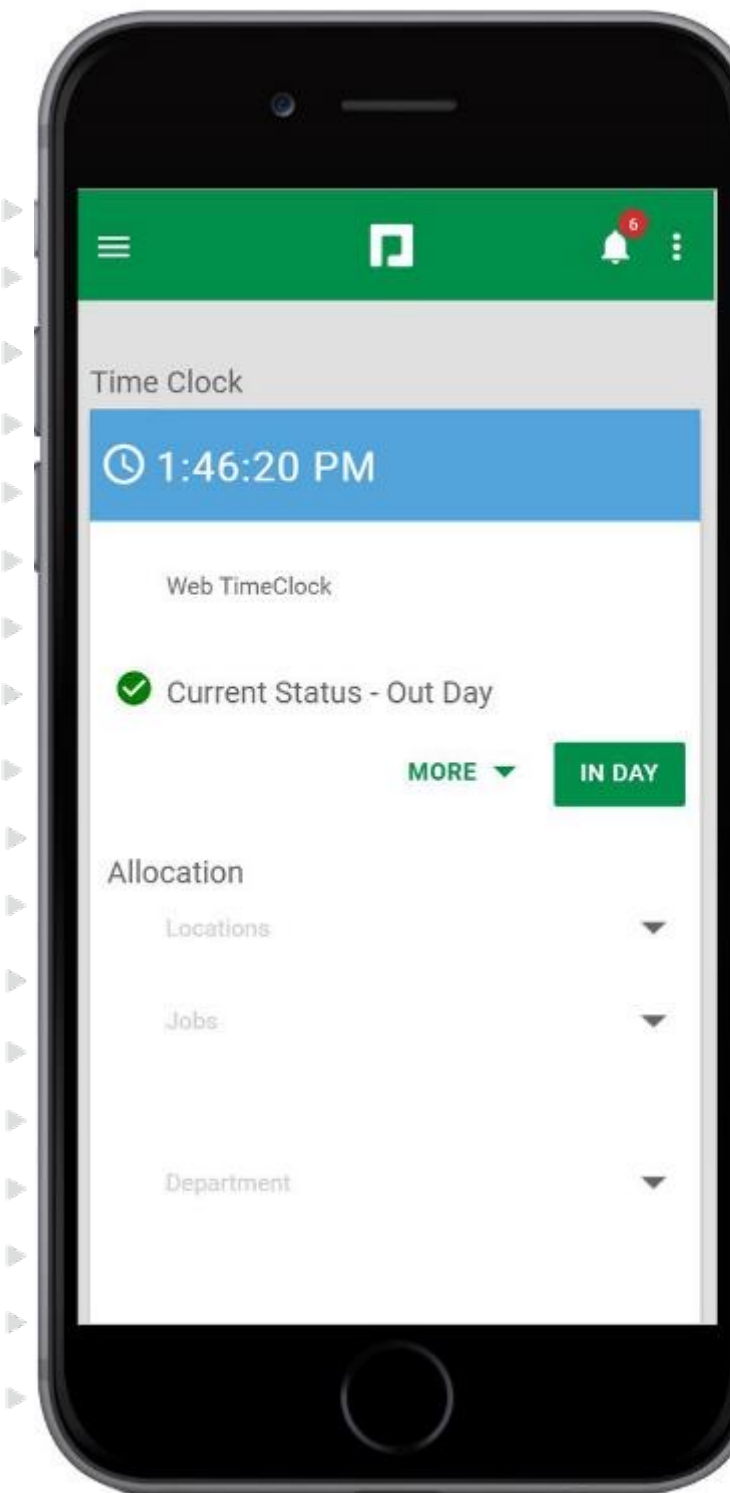
TIME AND ATTENDANCE

Enter, edit and approve your time through online timecards or a web-based time clock.

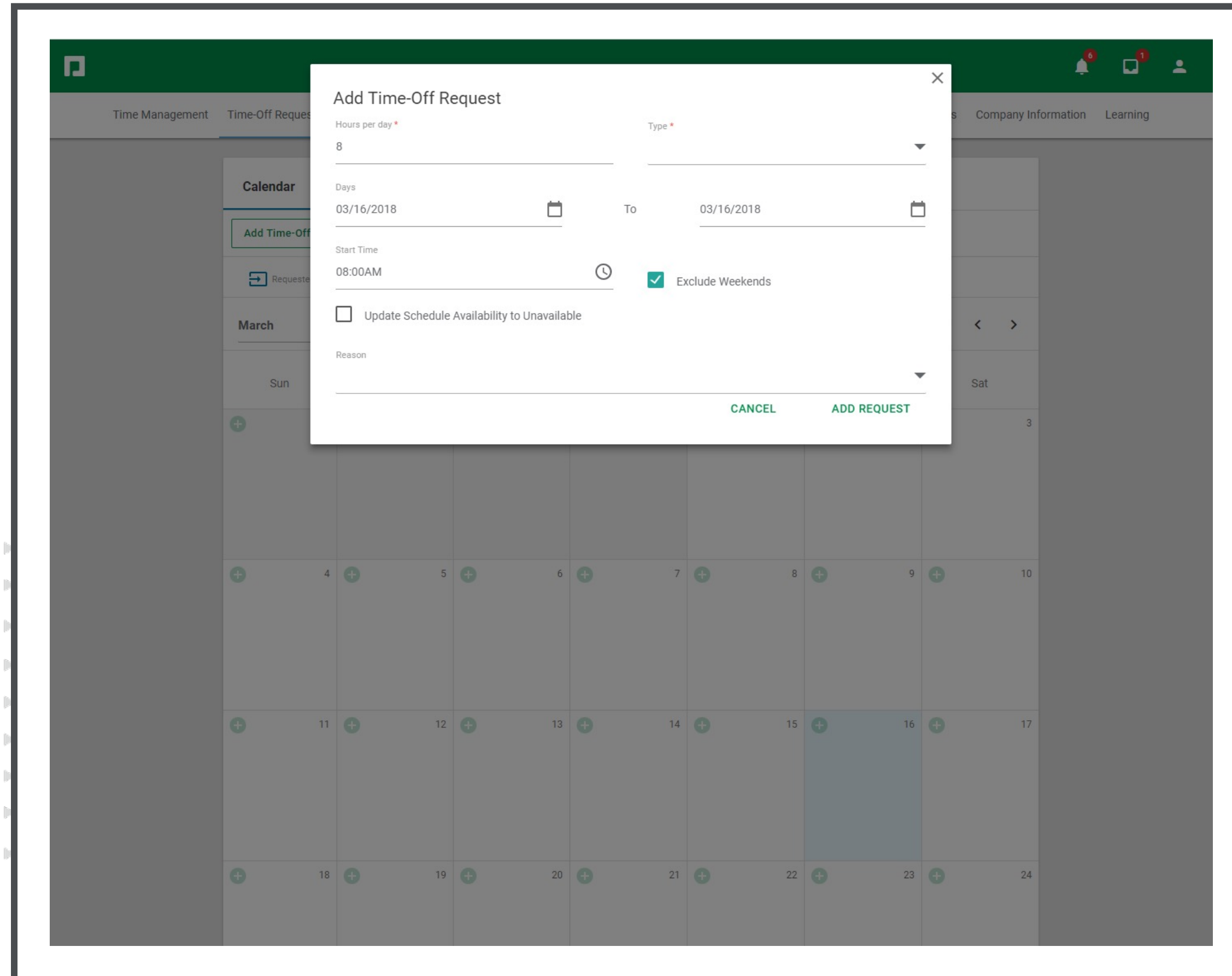
WEB TIME SHEET



WEB TIME CLOCK



TIME-OFF REQUESTS

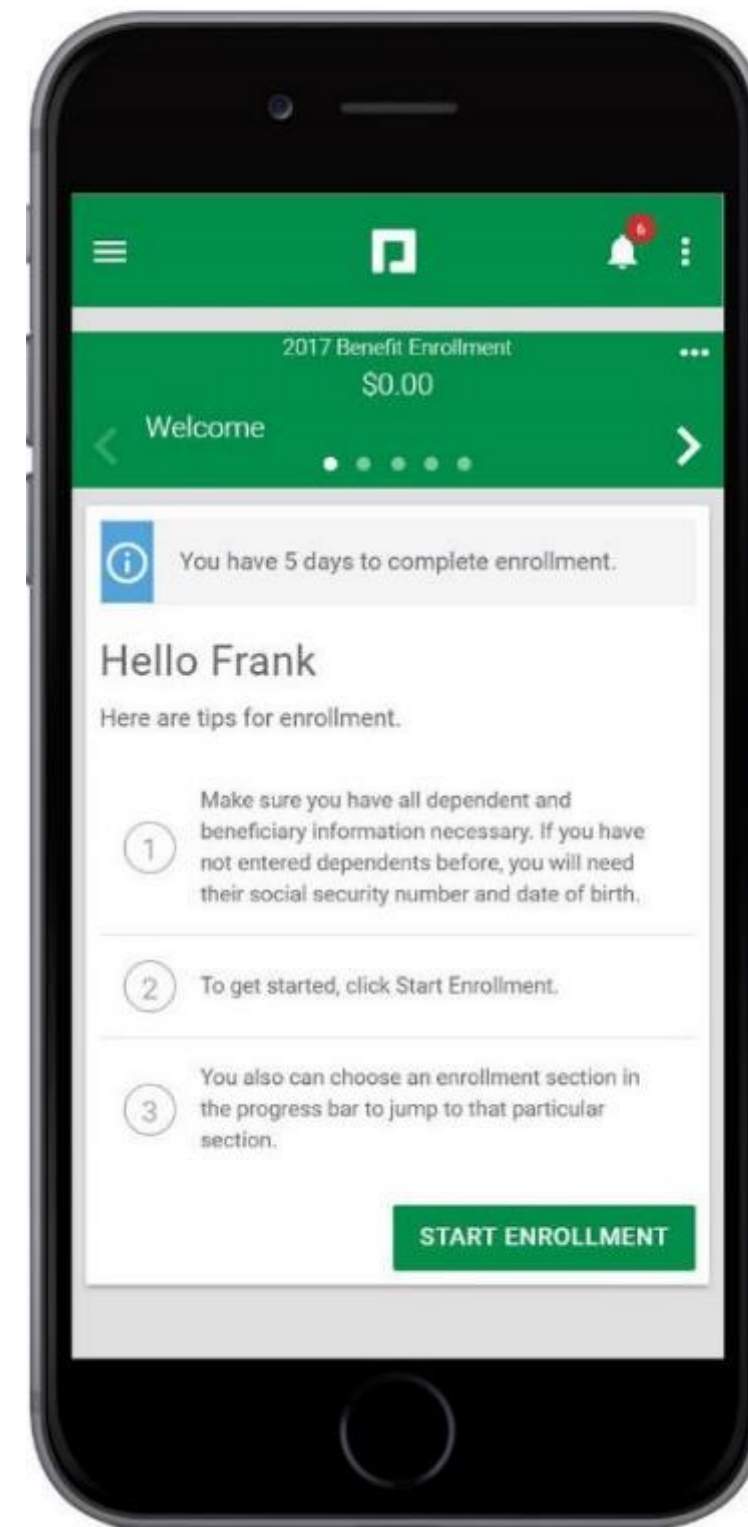


At any time and from anywhere, you can:

- ✓ view your available time off
- ✓ issue requests for time off
- ✓ check the status of requests

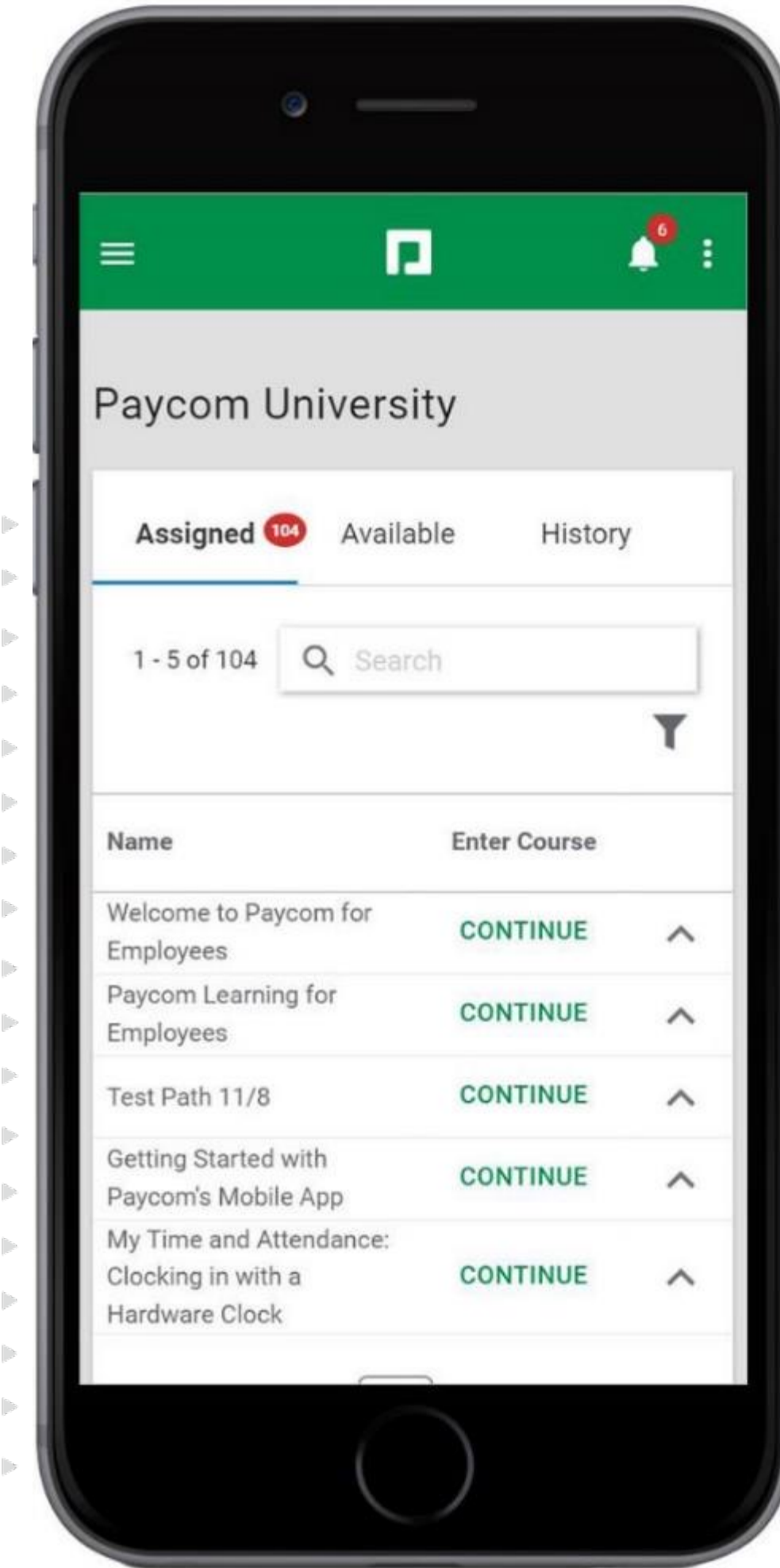
BENEFITS ENROLLMENT

Choose and enroll in benefits online, with 24/7 access to such resources as plan documents and sample paychecks, to preview how new deduction amounts would affect your paycheck.



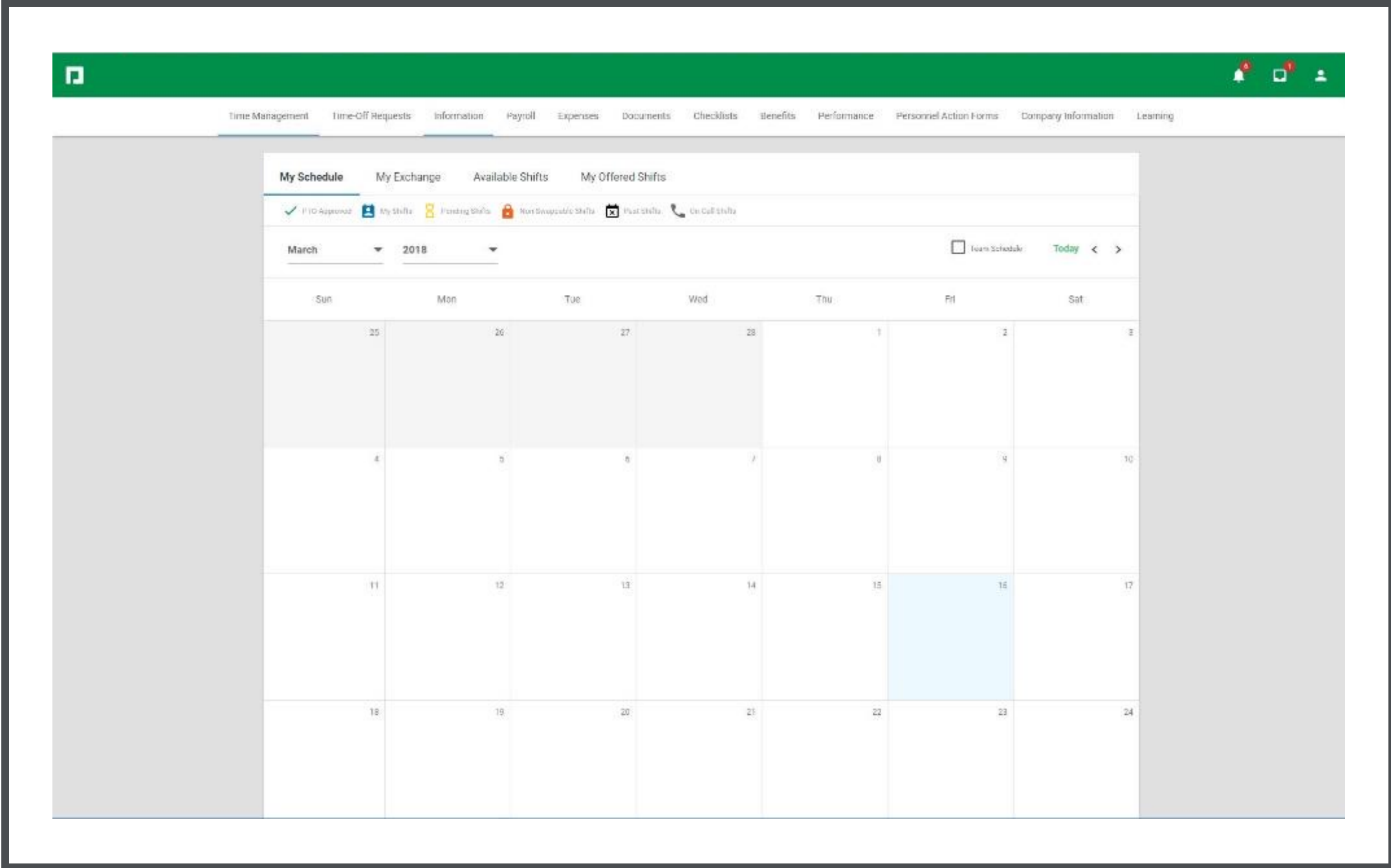
PAYCOM LEARNING

Enjoy anytime, anywhere access to on-demand courses you can take at your own place.



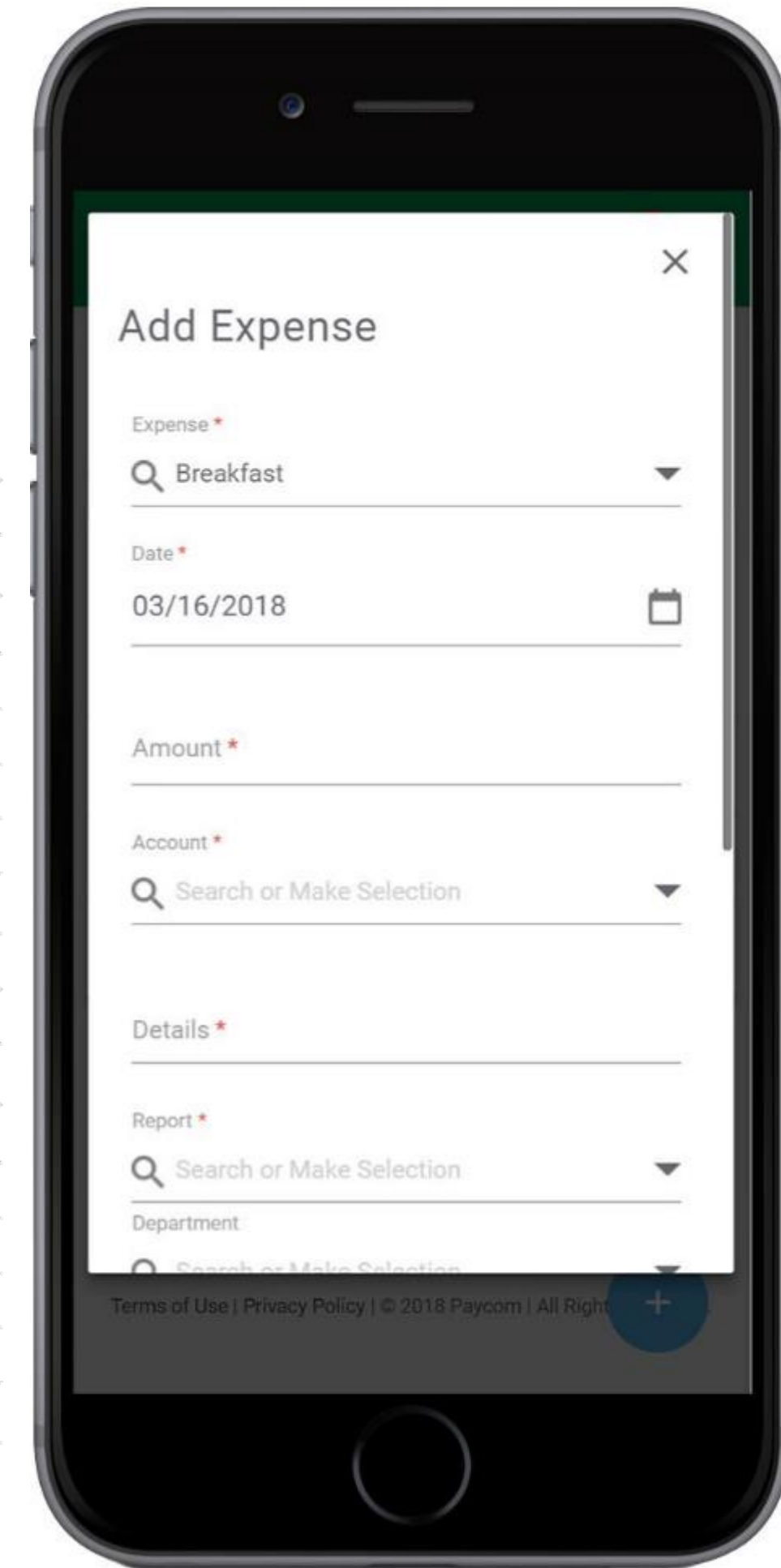
SCHEDULE EXCHANGE

View your schedule on-site or remotely, 24/7. Issue requests for co-workers to swap shifts or pick up a shift when necessary.



EXPENSE MANAGEMENT

- ✓ No more dealing with paper receipts – just upload a photo of it using your smartphone.
- ✓ Submit and check the status of reimbursement requests.



PAYCOM SURVEYS

Give valuable feedback through “rate the boss” questionnaires and other polls.



PERFORMANCE MANAGEMENT

Employees and managers will work together to set goals and evaluate progress. Two-way feedback and engagement will be a central theme in how we use Paycom.

My Goals

Personal Goals **Performance Goals** Development Goals

Show 10 ▼ 1 - 5 of 5 🔍

Goal Name	Goal Group	Metric Type	Value	Target Completion Date	Weight	Track Progress
Increase Sales Quota	Sales Goals	Percentage	10%	N/A	0%	TRACK
Conduct Meetings	Sales Goals	Number	2	N/A	0%	TRACK
Project Plan	Sales Goals	By Date	06/01/2017	N/A	0%	TRACK
Mentor	Sales Goals	Number	1	N/A	0%	TRACK
Attend two seminars	Sales Goals	Number	2	N/A	0%	TRACK

Page 1 of 1 <

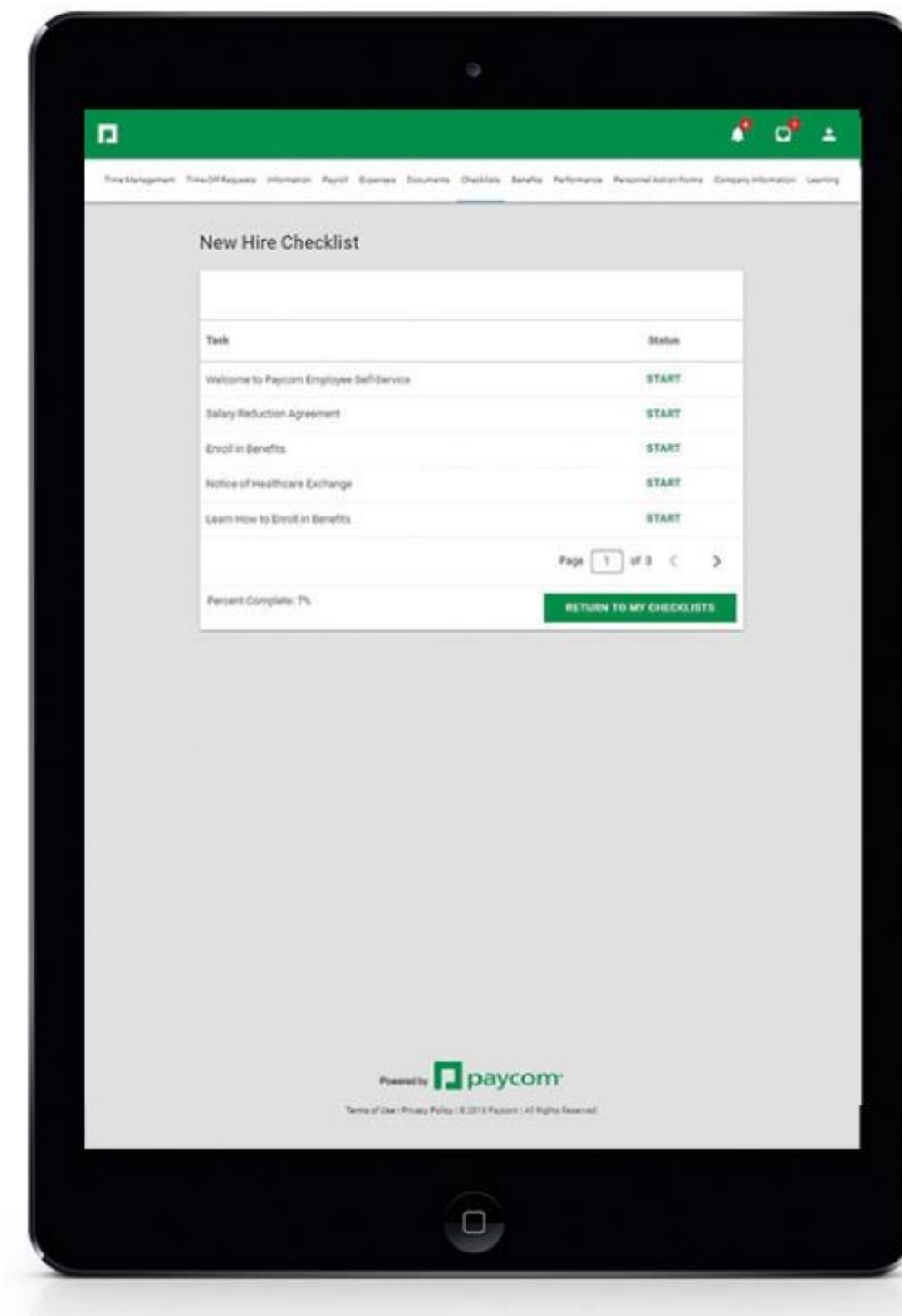
APPLICANT TRACKING

Applicants will apply through a careers page hosted on our website. Once hired, candidates' information populates throughout the system, eliminating re-keying and manual entry.

The screenshot displays a web application interface for job tracking. On the left, there is a 'Filters' sidebar with a search input field containing 'ex. Job Title, Listing ID, etc.' and several dropdown menus for 'Location', 'Degree Type', 'Position Type', 'Shift Type', 'Travel Type', and 'Job Category'. Below these are 'Reset' and 'Search' buttons, and a 'Create Your Job Alert' button. The main content area shows two job listings. The first is 'Account Manager (41073)' in Oklahoma City, OK, Full Time, with a description: 'The Account Manager is responsible for maintaining a positive relationship with the client to ensure their needs are met in a timely manner.' The second is 'Developer (28650)' Full Time, with a description: 'We are looking to hire a full time Secretary. The ideal candidate will have strong data entry and typing skills. Daily responsibilities include, but are not limited to: entering marketing data into an Excel spreadsheet, filling paperwork, distributing mail and any additional work assigned by management...'. Each listing has a '< 1 >' pagination indicator. On the right, there is a login section with 'First Time User?' and a 'Create Account' button, and 'Returning user? Please sign in!' with 'Email' and 'Password' input fields, a 'Sign In' button, and a 'Forgot password?' link.

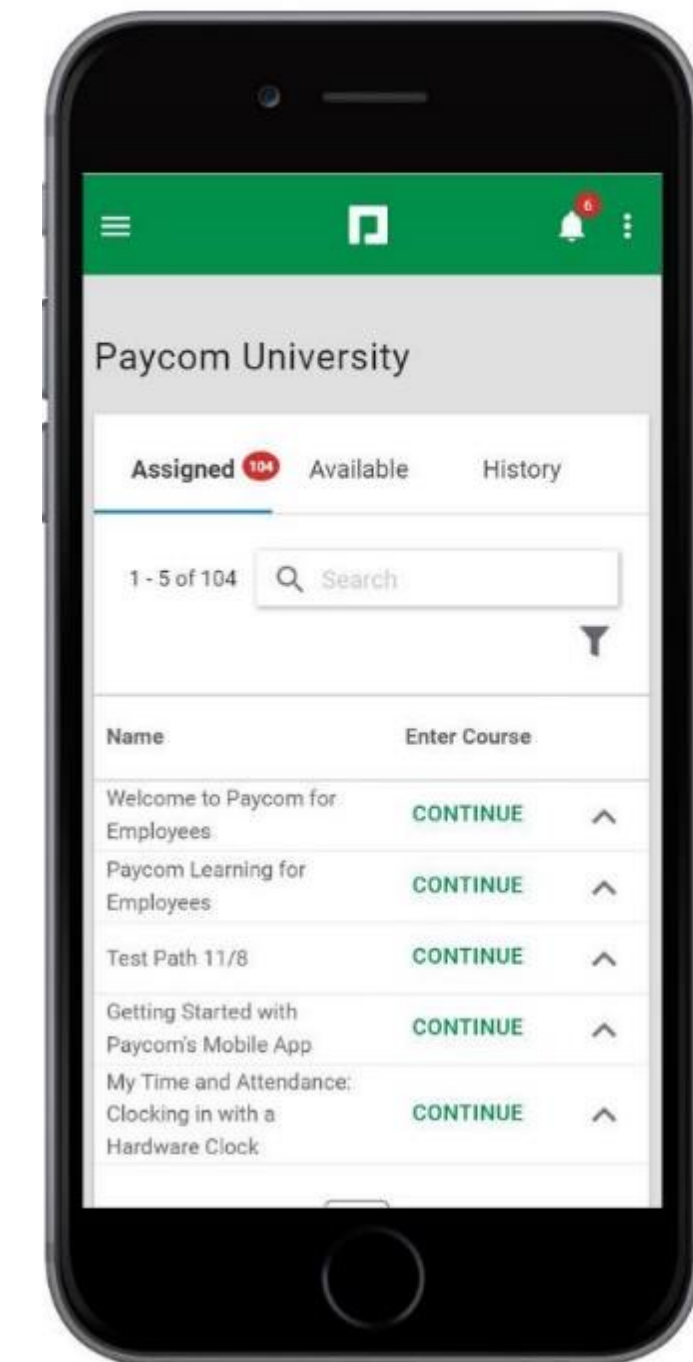
ONBOARDING

New hires will have a seamless, digital onboarding experience, so everyone is in the loop for bringing on a new team member effectively and efficiently.



PAYCOM UNIVERSITY

This training resource will get you up to speed using **Paycom**.



IT'S GO TIME

To make sure *everyone* reaps the benefits of this switch, we're mandating usage of the Paycom app. So we want you to feel confident using it!
Join us for our upcoming training on Employee Self-Service:

Date: Thursday, October 21st

Location: Zoom

(a recording will be sent for those that cannot attend)

Time: 10am, 12pm 3pm

Topic: How to log into Paycom and enroll in benefits

STAY TUNED FOR MORE INFO COMING SOON!

Questions? Please contact HR.